

Release criteria checklist template

This page contains a table with criteria and some notes on what the PTL and committers need to check as part of release preparation. It is influenced by CII badging criteria [CII status: near-RT RIC](#).

Release Criteria (RC) headline	Criteria details/references
RC-1 PTL: Check that we have a release summary. Committers: check that release notes are updated in RST file in gerrit.	Did every component update their rst release notes & did PTL summarized those on one wiki page? See CII criteria [release_notes]
RC-2: Check that we have all fixed security bugs listed in release notes	For own source-code bugs this can be handled manually as part of release checklist (If JIRA based security bug has been created) But for containers we should find a technical solution (automated) involving some tool e.g. docker image scanning tool (LFN provided preferred). See also CII criterium [release_notes_vulns]
RC-3: Save one-time snapshots of some reports	Store a snapshot copy of the reports of the following three criteria into wiki page: (1) The project MUST acknowledge a majority of bug reports submitted in the last 2-12 months (inclusive); the response need not include a fix (link). and (2) The project SHOULD respond to a majority (>50%) of enhancement requests in the last 2-12 months (inclusive). (3) The project's initial response time for any vulnerability report received in the last 6 months MUST be less than or equal to 14 days. (4) code coverage report from last meeting minutes
RC-4: Check (from meeting notes) that we checked for all L and XL commits that they include unit tests	Copy from meeting minutes the section that talks about all L or XL commits of the last two weeks have also new unit tests. This is our policy. link-to-reviews (gerrit filter instructions // gerrit t-shirt-sizing).
RC-5: Check that "blocker" code smells in Sonartype have been addressed	Check Sonartype report export and store that export into wiki page
RC-6: Check that all components have a release branch created.	use "git branch --list -a" to check
RC-7: Check that image list has been created and same images are referred to in ric-dep RECIPE_EXAMPLE	refer to image list similar to this one: Near-RT RIC (E release)
RC-8: do we have a demo video on deploying RIC and a demo xapp?	