

2019 05 08

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Agenda

1. Call for Scribe (minutes owner)
2. Roll Call & Quorum Check
3. Review and Agree to Minutes of Previous Meetings
4. Review of Today's Agenda
5. Status of Open Action Items (Old Business)
6. Standing Agenda Items (Brief Status of Ongoing Activities)
 - a. Release Manager/Release Planning: Weekly TOC Scheduling
 - b. Report out from PTL: Stand-Up & Report Out on Blockers
 - c. Test & Integration Planning
 - d. Report Out of Sub-Committees
7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TOC For Additional Items
8. Planning for Next Meeting
9. Open Discussion
10. Any Other Business (AOB)
11. Meeting Summary (resolutions, new action items, etc.)

Minutes

- Call for Scribe (minutes owner) Farheen Cefalu
- Roll Call & Quorum Check

Company	Contact Name	Attendance	Alternate Contact	Attendance
AT&T	Jack Murray Co-Chair	x		
China Mobile	Jinri Huang Co-Chair	x		
Deutsche Telekom	David Streibl	x		
NTT DOCOMO	Toshiro Kawahara			
Orange	Vincent Danno	x		
Verizon	Viswa Kumar			

- Review and Agree to Minutes of Previous Meeting
 - The minutes of the prior meeting were reviewed, and there were no comments, questions or corrections. On motion made by Jinri and seconded by David, the minutes of the May 1, 2019 meeting were the approved by the TOC members.
 - **VOTE:** Vote taken, item passed.
- Review of Today's Agenda
 - Reviewed by TOC - Only TOC are allowed to vote and second items. Others can make proposals.
- Status of Open Action Items (Old Business)
 - Domain name change - rough timeline of 2 weeks.
 - The operations team will reach out to Lusheng.
 - When we launched we were oran-osc. We have been guided to change the dns to [o-ran-sc.org](#).
 - No disruption to anyone using the old domain name.
 - Mailing lists are on the [Groups.io](#) will move to the new domain name.
 - **Action** Phil will contact Jordan from LF Ops.
 - Decide on requirements for first A release.
 - We can started a new sub-committee. I have posted a document of what functionality we want to target for this first release.
 - WG3 started putting out some use cases.
 - We have to decide what we are targeting to buld epics and use cases around that requirement.
 - This committees job is to work on requirements for the software release. We need to form that committee and start having meetings around that activity.
 - **Action** Lusheng post a message in the email list to organize that meeting. We will elect the PTL for that activity. We have until the end of the month to get into the release A process and plan. The key here is deciding what we will do in this first release. AT&T has pushed seed code for the near real time RIC and xApps (orchestration and A1) and are looking for contributions as well as building blocks and logging. Then there is the dicussion about how much further down the stack we will work for this release for CU, DU, RU, areas. Do we consider a simulator? All that starts around the subcommittee and documents around A release.
 - Jinri - Lusheng I suggest you reach out to WG co-chairs in the ORAN Alliance. Their early involvement is very important.
 - We will start with one committee for now to get started. There is a large amount of work to be done.
 - Lusheng sent out an email to the mailing list to start the conversation.
 - These are the items we think we should get started with. If we want to set up an end to end system running by the end of this year.
 - Action Team Looking for contributors for near real time RIC.

- Platform stable and open plugable architecture.
 - xApps are targeting specific functions for the NRTRIC.
 - Expecting vendors to contribute their xApps to the project.
 - There is also real time RIC and looking for contributions to ONAP. This the function that oversees the operation of the RIC. We are looking to adopt.
 - The next item is portal or dashboard. You need a UI to operate the deployments and operations.
 - CU/DU we are looking for contributions to run. Intel and Radisys intends to contribute.
 - Simulator project this is the initial release and we won't have the luxury of all the pieces. Future this project can facilitate testing the system and simulations.
 - Let's discuss the larger use case for release A.
- Jack - Projects are important for the epics, user stories, repos, and how the overall project is organized. Each of these areas will have a sub-team. Each project has a PTL. There are code committers along with contributors. Everyone can be a contributor. Using Apache and ORAN licenses. Looking for input from this meeting and the requirements meetings and the mail lists. They will appear in the tab above projects.
 - Jinri- the accelerator project is missing from this list.
 - Yes, this is software only. Action Lusheng follow up with the team for the Accelerator project and network guys.
 - China mobil is not listed here either.
 - Some of these are not all projects. Some will be cloud layer and each piece have it's own sub-project. We don't want to have 50 projects but want some pieces of work done under a more general project grouping. Here we want to see major components. We don't have to have as many activities but it stretches the group to cover more topics.
- Need a volunteer to work with O-RAN WG. The O-RAN Alliance TSC handles filling in the position O-RAN WG.
 - We need to close on filling the TSC slots. It is an ORAN TSC function. We are going to operate with whatever TSC members assigned so we are moving forward with those 6. Since we only have six those six will be doing votes. As more are approved by ORAN TSC they will become active in this community. LF projects set up the structure for projects this way.
 - Jinri - There is a change from EC. Jinri will update Jack later.
- Jinri will push on completion of the charter.
 - email from Hank that he will distribute the charter as a draft. It's not approved until the ORAN Alliance vote approves it. We will be sharing the updated license and the final charter for the ORAN specification after this meeting.
 - Has the EC set a deadline or dates on the documents?
 - Jinri - dates for document? No
 - This TOC has requested a deadline target. We wanted the updated drafts by last Friday. They are out but not distributed the legal approved. We will try to get comments by May 17.
 - Is there a timeline from the EC perspective?
 - No, it's up to us. In our last meeting we committed to May 17. Just received their draft today. Targeting May 23, 24.
 - We need it done by the end of May for the project kickoff.
 - This version is much easier to be accepted by key players. It takes the feedback from the first round and incorporates it.
 - Jinri post ORAN event in Japan in June to committee mail list.
 - **Action** Farheen add the event that Jinri posted to groups.io
 - TOC come up with a list of features or epics before the M0 start date.
 - We are structuring the requirements subcommittee.
 - The document Jack is working on will go over the high level requirements.
 - TOC come up with a naming convention for our releases.
 - **Action** David will gather naming convention for releases.
 - Be aware of trademarks.
 - constellations?
 - Standing Agenda Items (Brief Status of Ongoing Activities)
 - Release Manager/Release Planning: Weekly TOC Scheduling
 - We are looking for a volunteer for a release manager.
 - Report out from PTL: Stand-Up & Report Out on Blockers
 - PTLs report out blockers and issues.
 - Test & Integration Planning
 - Key to tracking the health of the release.
 - d. Report Out of Sub-Committees
 - a. Progress of the activities and any issues that they have.
 - b. We have to start to attract software developers and contributors to the projects.
 - 6. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TOC For Additional Items
 - 7. Planning for Next Meeting
 - 1. Working on requirements document
 - 2. Getting volunteer to contribute code for a successful release.
 - 8. Open Discussion
 - 9. Any Other Business (AOB)
 - 10. Meeting Summary (resolutions, new action items, etc.)