

# 2019 08 14

Zoom Recording: [2019-08-14\\_toc\\_audio\\_only.m4a](#)

## Agenda

1. Call for Scribe (minutes owner) Farheen Cefalu (AT&T)
2. Roll Call & Quorum Check

Company	Contact Name	Attendance	Alternate Contact	Attendance
<a href="#">AT&amp;T</a>	Jack Murray Co-Chair	x		
<a href="#">China Mobile</a>	Jinri Huang Co-Chair	x		
<a href="#">Deutsche Telekom</a>	David Streibl	x		
<a href="#">NTT DOCOMO</a>	Masafumi Masuda	x		
<a href="#">Orange</a>	William Diego		Vincent Danno	
<a href="#">Verizon</a>	Viswa Kumar	x		

\*Quorum: 50% or more of total TSC voting members unless excluded due to attendance. We have a quorum and can vote on activities.

3. Review and Agree to Minutes of [Previous Meeting](#)
  - a. The minutes of the prior meeting were reviewed, and there were no corrections. On motion made by Jinri and seconded by David the minutes of the August 5, 2019 meeting were the approved by the TOC members.
    - i. **VOTE:** Vote taken, item passed.
4. Review of Today's Agenda
5. Status of Open Action Items (Old Business)
  1. **Action/** Correct spelling for Zbynek's name in meeting minutes [Farheen Cefalu](#) 14 Aug 2019
    1. Zbynek also goes by the name ZD. He is the O-RAN manager.
  2. **Action/** [John Murray](#) CLA status.
    1. This is contributor license agreement.
  3. **Action/** [John Murray](#) will send [Farheen Cefalu](#) the link to CLAs that will link to from here. <https://lfcla.com/>
    1. You can look down at developers learn more, projects, and corporations. The tool has support from a CLA manager. Companies can designate a white list of contributors to make the CLA managers. There is a project manager for the overall project. In our project there are two different CLAs. If we go to the O-RAN Alliance page. Software will appear in the top bar in the next day as we finalize the content. Will talk about both O-RAN Specification and O-RAN Alliance licenses. The charters are hosted here.
    2. [Trishan de Lanerolle](#) will launch the CLA site on Monday 19 Aug 2019
      1. We are a dual license process therefor we maintain the license management on <https://lfcla.com/>.
      2. Reach out to [user-d3360](#) to organize the connection to the Linux Foundation.
      3. August 22 will be the go live.
  4. **Action/** [user-d3360](#) will take care of creating the INF project. [Xiaohua Zhang](#) will be the committer.
  5. **Action/** [Farheen Cefalu](#) set up the page for the face to face O-RAN meeting and put the power point slide from Zbynek on the schedule.
    1. Add a brief introduction from our page to their page. Not all O-RAN pages are reachable.
    2. It is OK to copy and paste the O-RAN Alliance face to face meeting from O-RAN events.
    3. The venue will be in San Jose Costa Rica.
    4. Rittwik requested the time to start on Tuesday.
    5. PTLs if you need time for discussion let Jack and Jinri know.
      1. There are time slots for the working groups. Work with the co-chairs of the working groups. We will post the meeting time slots. If you want the full O-RAN Alliance agenda then go to the O-RAN site. Work with the owners of each area. Work with the time slots.
        1. Rittwik - Tuesday timeslots WG1 session happens at the same time so not many people will attend the release planning. Should we present 30 minutes at each working group or set up a separate time slot.
          1. Jinri - Which working task groups will be? There are two Use Case and OAM. We always conflict with WG1. It will be the same time as WG1. We should have one session which has all the working group co-chairs together.
        2. **Action/** [user-59b16](#) and [Jinri Huang](#) come with a time slot for the
  6. **Action/** [Ganesh Shenbagaraman](#) and [Alex Sun](#) decide on a names for Layer 1 and Layer 2. 14 Aug 2019
    1. The request is to split a project from one project to two. The ODU was request to split from two different projects.
      1. Alex Sun (Intel) we have a name for our project. Not sure what [Ganesh Shenbagaraman](#) wants to name his.
  7. **Action/** [Farheen Cefalu](#) add link to other upstream projects such as ONAP on the Release Planning page.
    1. Brian is there a preference you have to the link.
      1. Architecture page would make sense. **Action/** Brian Freeman will send the link to Jack Murray.
  8. **Action/** [user-d3360](#) set up the meeting to follow TOC meeting to discuss the shared lab environment.
    1. Lusheng was placed to support Test and Integration. We need help. Look within your team to see if you have contributors to participate. We need more participation in the integration and test as well as the shared labs environment. More detailed testing is going on at the O-RAN level.
  9. **Action/** TOC CMCC would like to nominate Weichen Ni [weichen ni](#) to be the PTL for DOC project.
    1. This was introduced last week as a new topic. We give people one week for questions.
    2. Motion made by [Jinri Huang](#) to nominate [weichen ni](#) as the DOC PTL [user-2057e](#) seconded the motion.
      1. **VOTE:** Vote taken, item passed.
  10. **Action/** TOC Alex Stancu [Alex Stancu](#), Senior Software and Telecommunications Engineer at highstreet technologies. Would like to nominate himself as the PTL of the SIM project
    1. Rittwik did not receive any information from Ericsson for a SIM PTL. There are people who are interested.
      1. Alex has volunteered. We've asked for this weeks before. We will move ahead with the vote.
    2. Motion made by [Jinri Huang](#) to nominate [Alex Stancu](#) as the SIM PTL [user-2057e](#) seconded the motion.

1. **VOTE:** Vote taken, item passed.
  11. **Action/** [user-59b16](#) the RSAC should organize the POC for MWC (conference demos). It can be a video or power point slides.
    1. It is also OK to have a live demo as well.
    2. MWC North America has no one to step up to provide a live demo.
      1. WG8 demo we should talk about the POC in O-RAN SC.
        1. O-RAN SC code has to be developed tested and in a story to go through the gate1 and gate2 approval.
          1. Any demo possibility for Near Real Time RIC or Xapp any of the other demo.
            1. It can be a recorded demo as well. We can tell the story that it's been started.
            1. Is there something tangible from R1 folded into the storyboard? Logistics and scripts have to be confirmed.
              1. **Action/** [user-59b16](#) will discuss with [Matti Hiltunen](#) and [Tracy Van Brakle](#) regarding the near and non real time RICs about demos for MWC North America.
6. Standing Agenda Items (Brief Status of Ongoing Activities)
  - a. (Thoralf added): Approval of outstanding requests (committers, new repos, ...): [Outstanding Resource Requests for Linux Foundation](#)
    - i. **Action/** TOC voting members please vote through email reflector.
  - b. Release Manager/Release Planning: Weekly TOC Scheduling
    - i. [Release](#) planning link
      1. We are in dev sprint 2. We need to start getting ourselves aligned around the dev sprint process. Normally at this time the integration and test team would be looking at that code drop and the process of adding significant new software. All PTLs assignments are complete that were targeted for this release.
  - c. Report out from PTL: Stand-Up & Report Out on Blockers
    - i. Non real time RIC (RICNRT) - [John Keeney](#)
    - ii. RIC Applications - [Matti Hiltunen](#)
    - iii. RIC Platform - [Thoralf Czichy](#)
    - iv. Operations and Maintenance - [Martin Skorupski](#)
  - d. Test & Integration Planning - Lusheng
    - i. We had a call with the PTL of the OCU project. We learned what they plan to contribute for the Amber release.
    - ii. We are reviewing for R1. The epics from RSAC are mostly integration tasks are near real time RIC and non Real time RIC. We need to have meetings around the integration around that.
    - iii. Can we get the existing repos under CLA by next week?
      1. [user-d3360](#) will follow up with PTLs.
      2. The name of the repo needs to start with scp/.
        - a. All repos that begin with scp/ will be designated O-RAN Alliance licenses. under the CLA portion of O-RAN Alliance. We will be a place to follow the Best Practices [Farheen Cefalu](#) will get best practices on the wiki.
        - b. All others will be under the Apache-2 license.
  - e. Report Out of Sub-Committees
    - a. Requirements Software Architecture Committee - Rittwik
1. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TOC For Additional Items
2. Any Other Business (AOB)
  1. [John Murray](#) will be on travel next week. Will ask [Jinri Huang](#) to back up.
3. Meeting Summary (resolutions, new action items, etc.)
  1. Votes
    - i. The minutes of the prior meeting were reviewed, and there were no corrections. On motion made by Jinri and seconded by David the minutes of the August 5, 2019 meeting were the approved by the TOC members.
      1. **VOTE:** Vote taken, item passed.
    - ii. On motion made by [Jinri Huang](#) to nominate [weichen ni](#) as the DOC PTL [user-2057e](#) seconded the motion.
      1. **VOTE:** Vote taken, item passed.
    - iii. On motion made by [Jinri Huang](#) to nominate [Alex Stancu](#) as the SIM PTL [user-2057e](#) seconded the motion.
      1. **VOTE:** Vote taken, item passed.
  - b. Actions
    1. **Action/** [John Murray](#) CLA status.
    2. **Action/** [John Murray](#) will send [Farheen Cefalu](#) the link to CLAs that will link to from here. <https://lfcla.com>
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    8. **Action/** TOC voting members please vote through email reflector on any approvals for committers and new repo requests.